

BOARD OF HEALTH MINUTES

Meeting Held at the Houghton Building on **March 12, 2013** at 6:30 PM

Members Present: Christopher Slade, Chair and Christopher Rogers, Member

Not Present: Laura Andrews, Clerk

Also Present: Bill Brookings, Health Agent, Nashoba Associated Boards of Health and
Michelle Carlisle, Health and Permitting Assistant

Call to order: 6:42pm

Minutes reviewed for 2/12/13:

- **C. Rogers moved to approve the minutes of 2/12/13, C. Slade 2nd. All in favor 2/0.**

Mail Reviewed:

Action/Discussion:

- Board nominated Phyllis Tower for Animal Inspector. M. Carlisle to send papers into the State.
- 739 Main Street – fire pond.
 - o Jack Holbrook appeared before the Board to discuss installing a dry hydrant into the fire pond.
 - o Board has no issues. It meets all offsets.
 - o M. Carlisle to send letter to Chief Mentzer.
- 401 Berlin Rd., Bemis – trailer on property.
 - o Board discussed an email that was sent by the Police Chief regarding a trailer that has been parked on this property for several months with people living in it. It has recently been determined that a minor child is living in this trailer. The Building Inspector will be sending a notice to Mr. Bemis informing him that the trailer must be removed within 14 days of receipt of the letter. If the trailer is still there after that time, the Board will decide at that time if they will look into it further.
- Sign Tobacco licenses. Board signed.
- Sign Swine & Offal license. Board signed.
- Mobil Station complaint.
 - o B. Brookings informed the Board that he did a site visit on Monday, March 11th. Then he received a call from the owner stating that while the restrooms are closed to the general public, the employees can turn the water on to use the facilities and wash their hands, then turn the water off. There is a leaking pipe that will be fixed soon.
 - o Board would like to send the owner a letter and request that they be informed when the leaking pipe is fixed and can be inspected by B. Brookings.
 - o M. Carlisle to send letter.
- Public Water Supply – Century Mill Estates.
 - o B. Brookings informed the Board that DEP has asked that no occupancy permits be issued until they receive the As-Built for the pump house. Board agreed.
- NABH shared system regulations and \$25 Title 5 Inspection fee.
 - o B. Brookings stated that there may be some changes to our local regulations. Board agreed.
 - o Nashoba would receive the \$25 fee and would become the official record keeper of the Title 5 Inspection reports.

Building Permits Reviewed:

- 113 Wilder Rd., Scott – kitchen remodel & convert family room to bedroom. B. Brookings signed 2/15/13.
- 43 Powder Hill Rd., Maher – in-ground pool. B. Brookings signed 3/5/13.

Septic Permits Reviewed:

- 2 Chace St., Bemis – septic tank permit. Board signed.
- 258 Harvard Rd., lot 1, Smith/Churchill – permit transfer. No information at this time.

- 430 Sugar Rd., Hannon – septic tank permit. Board signed.

Inspections reviewed:

- 236 Sawyer Rd., Hartwell – response to Title 5 issues.
 - o Email states that the water softener and de-humidifier have been removed from the system.
 - o Board accepts the email.
 - o M. Carlisle to send letter.
- 86 Corn Rd., Macaulay – Title 5. Board approved.

C. Rogers moved to adjourn the Board of Health meeting at 7:26pm, C. Slade 2nd. All in favor 2/0.